



## Nursery Admissions

### Admission Policy 2019-2020

There are 60 part time Nursery places for 3 and 4 year olds at St Benet's. Nursery places are available for September starts, however if spaces are available for January/April, we can admit children from the term after they turn 3 years old.

Please note that we currently do not take 2 year olds.

**15 or 30 hours provision** -We offer 15 or 30 hours Nursery provision. 30 hours are only available to eligible children. If you are entitled to Free School Meals, your child is eligible for 15 hours Nursery provision.

If you would like to apply for a place for your child in our Nursery class, please contact the school for further information or please visit the school to complete an application form. Visits and tours around the school are most welcome.

If we receive more applications than there are places available at that time in our Nursery class, we use the criteria stated in the school's admission policy to prioritise applications. This also will also be applied if January/April places are available.

Parents will be notified if their child has a Nursery place for September 2019 in May 2019. If your child is eligible for a Nursery place in January/April 2020, you shall be notified in November 2019 (January starters) or January 2020 (April starters).

Where there are insufficient places available to meet all parental preferences, priority will be given to applications in the following order:

*(First priority in each category will be given to siblings (see note 3) that is, children who will have older brothers or sisters attending the school in September 2019)*

### Oversubscription Criteria

1. Looked after and previously looked after children (see notes 2&3)
2. Catholic children who are resident in the parish of St Joseph's (see note 3)
3. Other Catholic children (see note 3)
4. Catechumens and members of an Eastern Christian Church (see notes 5&6)
5. Children of other Christian denominations (see note 7)
6. Children of other faiths (see note 8)
7. Any other children

**Admission to the Nursery does not guarantee admission to Reception.**



## NOTES AND DEFINITIONS

1. An **Education, Health and Care Plan** is a plan made by the local authority under section 37 of the Children and Families Act 2014, specifying the special educational provision required for a child. A **Statement of Special Educational Needs** is a statement made by the local authority under section 324 of the Education Act 1996, specifying the special educational provision for a child.
2. A **looked after child** is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989):

An **adoption order** is an order under section 46 of the Adoption and Children Act 2002.

A **child arrangements order** is an order outlining the arrangements as to the person with whom the child will live under the provisions of section 14 of the Children and Families Act 2014.

A **special guardianship order** is an order appointing one or more individuals to be a child's special guardian or guardians.

3. A **previously looked after child** is a child who immediately moved on from that status after becoming subject to an adoption, child arrangement order or special guardianship order.
4. **Catholic** means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. Those who have difficulty obtaining written evidence of baptism or reception should contact their parish priest who, after consulting with the Diocese, will decide how the question of baptism or reception is to be resolved and how written evidence is to be produced in accordance with the law of the Church.
5. **Catechumen** means a member of the catechumenate of a Catholic Church and is a person who is receiving instruction in preparation for baptism. This must be evidenced by a certificate of reception into the order of catechumens.
6. **Eastern Christian Church** includes Orthodox Churches, and must be evidenced by a certificate of baptism or reception from the authorities of that Church. Those who have difficulty obtaining written evidence of baptism or reception should contact the Diocese who will decide how the question of baptism or reception is to be resolved and how written evidence is to be produced in accordance with the law of the Church.
7. **Children of other Christian denominations** means children who are members of a Church or religious community that practises Trinitarian baptism recognised by the Catholic Church. Applicants must provide a baptismal certificate or where child baptism is not practised, a letter confirming their church membership from their minister or faith leader.



8. **Children of other faiths** means children who are members of a religious community that does not fall within the definitions above. Applicants must provide a letter of support to confirm their faith membership from their minister or faith leader.
  
9. **Home address** is the primary parental address which will be used in applying the admission criteria. This means that, when stating the choice of school, the parental address at the time of application should be given. The address of childminders or other family members who may share in the care of the child must not be used as the home address. Documentary evidence may be requested.
  
10. **Brother or sister** means a child who lives as a brother or sister in the same house, including natural brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, or the child of a parent's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling. It also includes natural brothers or sisters where the child for whom the school place is sought is not living in the same family unit at the same address as that sibling.
  
11. **Parent** means all natural parents, any person who is not a parent but has parental responsibility for the child, or who has care of the child (having care of a child means that the child lives with and is looked after by that person).